

**FORM # 1**

Sarvajnik Education Society, Surat.

**SARVAJANIK COLLEGE OF ENGINEERING & TECHNOLOGY**

Dr. R. K. Desai Marg, Opp. Mission Hospital, Athwa Lines, Surat - 395 001. Ph. No 2240146-148, Fax: 2240145

**Please provide the following details in this specified format along with tender offered.**

<b>Sr. No.</b>	<b>Details</b>	<b>Comments</b>	<b>Our standard terms</b>	<b>Write OK if you agree OR specify, if not</b>
1.	<b>Discount</b>			
2.	<b>Point of Delivery</b>	Free Delivery to our college stores.	Free Delivery to our college stores.	
3.	<b>Packing</b>	inc./exclusive, if extra then specify clearly	Inclusive	
4.	<b>Forwarding charges</b>	inc./exclusive, if extra then specify clearly	Inclusive	
5.	<b>Excise duty</b>	Inclusive/exclusive if extra then specify in % clearly	Inclusive (Gate pass required)	
6.	<b>Sales Taxes :- We do not give any ST form.</b>	C.S.T & G.S.T incl./exclusive, if extra then specify in % clearly	Inclusive	
7.	<b>Terms of payments</b>	Specify clearly	100% within 30 days after successful installation & commissioning of the equipment/ machine at our college.	
8.	<b>Delivery period</b>	Specify clearly	Immediately	
9.	<b>Lequidated Damages</b>		Late Delivery @ 1/2 % per week to a maximum of 5 % on the unexecuted order value will be levied.	
10.	<b>Validity</b>	Specify clearly	90 days	
11.	<b>Guarantee / Warranty</b>	Specify clearly	1 year	
12.	<b>Freight charges</b>	Specify clearly that charges are per item or all items. in % or in rupees	Inclusive	
13.	<b>Insurance charges</b>	Inclusive	Inclusive	
14.	<b>Special Condition , If any</b>			
15.	<b>Octroi</b>	Exempted if you will be supplied materials/goods from out side octroi limit of Surat.	Exclusive	

**Note:** - The purchase committee, SCET shall consider your offer as in valid if: [i] this form is not accompanying your Tender, or [ii] it is not completely filled in.

**Duly Signed & Stamped by the vendor's Authorized Signatory**